



GOVERNMENT OF MAHARASHTRA
ADMISSIONS REGULATING AUTHORITY

9th Floor, New Excelsior Building,
A.K. Nayak Marg, Fort, Near CSMT,
Mumbai – 400 001 (M.S.)

Tel No. : : 022 - 2207 3719 / 28
Website : <http://www.maha-ara.org>
E-mail : ara@maha-ara.org

No.ARA/Quotation/Filing the E-TDS/2025/ 883

Date -14/07/2025

14 JUL 2025

Notice for calling Quotations for Preparation and Filling of e-TDS returns & Form 16/ Form 16 A

Our office invites sealed quotations from experienced and reputed firms for e-TDS preparation and filling and for printing of Form 16/ Form 16A for the period from F.Y.2025-26 for All Quarters in the below mentioned prescribed proforma from authorized firm/Chartered Accountants.

Sr.No.	Description of Work	Applicable Rate
1	Salary TDS Return filing for QTR I, II, III.	
	Salary TDS Return Calculation and Preparation of TDS Certificates for QTR IV	
	Non-Salary TDS Return Filing for QTR I, II, III & IV	
	Filing of Revised Return any Quarter	

Interested parties are requested to submit quotation on date 18/07/2025 up to 3:30 pm in a sealed cover super scribed as "Quotations for Preparation and Filling of e-TDS returns & Form 16/ Form 16 A for Admissions Regulating Authority, Mumbai" at mentioned Letter Head.

Terms and Conditions of the work is given in the Annexure – I attached. Our office reserves the right to accept or reject any/all the said quotations without assigning any reasons thereof.

(Dileep B. Sardesai, I.A.S.)
Member Secretary,
Admission Regulating Authority,
M.S. Mumbai.

Terms and Conditions:

1. The quotations received after due date shall be summarily rejected and not taken in consideration.
2. Payment shall be made after satisfactory filing of Income Tax return on Quarterly basis.
3. The rates / quotations should be submitted and signed by the firm with its current business address and contact number.
4. Minimum 5 years of experience is mandatory.
5. Firm's Trade License/Company Registration Number.
6. GST/Service Tax Registration Number.
7. Income Tax PAN Number.
8. EMD of 5000/- (Rupees Five Thousand only) in the form of demand draft will be deposited in the name of "The Secretary, Admissions Regulating Authority, Mumbai".
9. If the service provided in respect of TDS returns Filing is found to be satisfactory, then it can be extended for next 2 years on same charges as found after the successful completion of the quotation process.

DECLARATION

Date - _____

To,
Admissions Regulating Authority,
9th Floor, New Excelsior Building,
A. K. Nayak Marg, Fort,
Mumbai- 400 001.

Sub:- Notice Inviting

**"Quotation for Filing the E-TDS to Admissions Regulating Authority,
Mumbai".**

Ref:- No. ARA/Quotation/Filing the E-TDS/2024/

Date: 14/07/2025

Respected Sir,

I / We hereby confirm that our firm has not been
banned or blacklisted by any Government Organizations/Financial Institutions/ Court /Public
Sector Unit /Central Government and no Police/Vigilance enquiry/ Criminal Case is pending
against us.

Place:

Signature of Authorized Person.....

Date:

Name.....

Designation.....

Seal